## CITY OF MIAMI BEACH COMMISSION ITEM SUMMARY



#### **Condensed Title:**

A Resolution Accepting the City Manager's Recommendation Relative to the Ranking of Firms and Authorizing Negotiations Pursuant to Request for Qualifications (RFQ) No. 41-03/04 for Urban Design, Landscape Architecture, and Engineering Services for Planning, Design and Construction Administration Services for Streetscape and Utility Improvements in the North Shore Neighborhood.

#### Issue:

Shall the City Commission accept the City Manager's recommendation relative to the ranking of firms and authorize negotiations?

#### Item Summary/Recommendation:

On September 8, 2004, the City Commission authorized the issuance of an RFQ to solicit the qualifications from professional firms with the capability and experience to provide the restoration and enhancement of the North Shore neighborhood streets, consistent with identified needs. The proposed project will include streetscape work with restoration and enhancement of the neighborhood's street lighting, potable water, and sanitary sewer lines, no storm drainage infrastructure is included as this are was not identified as being in a priority basin.

RFQ No. 41-03/04 was issued on September 28, 2004 with an opening date of November 19, 2004. The City received responses from the following 10 firms:

- APCT Engineers;
- Beiswenger, Hoch and Associates, Inc.;
- · Calvin, Giordano & Associates, Inc.;
- Chen and Associates;
- EAC Consulting, Inc.;
- H.J. Ross;
- R. J. Behar & Company, Inc.;
- RMPK Group, Inc.:
- Serralta, Rebull, Serig, Inc.; and
- URS.

The City Manager via Letter to Commission (LTC) No. 306-2004, appointed an Evaluation Committee ("the Committee") to review and rank the qualifications of the firms who responded. Consensus at the end of the 1<sup>st</sup> Committee meeting was to invite the top four (4) ranked firms to provide a 15 minute presentation, followed by a 15 minute question and answer session.

During deliberations at the 2<sup>nd</sup> Committee meeting, the Committee members ranked and arrived at the following ranking order:

- First: Calvin Giordano and Associates, Inc.
- Second: APTC Engineers
- Third: EAC Consulting

The firm of Calvin Giordano and Associates, Inc. was deemed to be the first ranked firm based on their experience and qualifications as well as their team.

ACCEPT THE MANAGER'S RECOMMENDATION AND AUTHORIZE NEGOTIATIONS

#### Advisory Board Recommendation:

### Financial Information:

Source of		Amount	Account	Approved
Funds:	1			
	2	,		
	3			
	4			
Finance Dept.	Total			

City Clerk's Office Legislative	e Tracking:	
Gus Lopez		
Sign-Offs:		
Department Director	Assistant City Manager	For City Manager
GLa	RCM	JMG Jung
		77

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AGENDA ITEM C/A

### CITY OF MIAMI BEACH

CITY HALL 1700 CONVENTION CENTER DRIVE MIAMI BEACH, FLORIDA 33139 www.miamibeachfl.gov



Date: February 23, 2005

#### **COMMISSION MEMORANDUM**

To:

Mayor David Dermer and

Members of the City Commission

From:

Jorge M. Gonzalez

City Manager

Subject:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF **PERTAINING** TO THE **RANKING** MANAGER THE CITY TO REQUEST **QUALIFICATIONS** RECEIVED PURSUANT (RFQ) NO. 41-03/04, FOR URBAN DESIGN, QUALIFICATIONS LANDSCAPE ARCHITECTURE, AND ENGINEERING SERVICES FOR DESIGN, AND CONSTRUCTION ADMINISTRATION SERVICES FOR STREETSCAPE AND UTILITY IMPROVEMENTS IN THE NORTH SHORE NEIGHBORHOOD: AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH THE TOP-RANKED FIRM OF CALVIN, GIORDANO & ASSOCIATES, INC.; AND SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE AN AGREEMENT WITH THE TOP-RANKED FIRM, AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE SECOND-RANKED FIRM OF APCT ENGINEERS; AND SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE AN WITH THE SECOND-RANKED FIRM. AGREEMENT AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE THIRD-RANKED FIRM OF EAC CONSULTING.

#### ADMINISTRATIVE RECOMMENDATION

Adopt the Resolution.

#### **ANALYSIS**

On November 2, 1999, the City of Miami Beach voters approved the issuance of an approximately \$92 Million General Obligation (GO) Bond for Neighborhood, Park, Beach and Fire Safety Improvements. The North Shore Right of Way (ROW) Infrastructure Improvement Project includes the restoration and enhancement of an urban (residential and commercial) neighborhood's hardscape, including roadway, sidewalk, curb and gutter, landscape, streetscape irrigation, lighting, potable water, and storm drainage infrastructure as needed. This project is funded through a combination of General Obligation and Water Bonds, as well as Section 108 Funding.

After three well attended Community Design Workshops (CDW's), on July 30, 2003, the City Commission, under Resolution No. 2003-25285, approved the Basis of Design Report (BODR) and Addendum No. 1 for the North Shore Neighborhood. The BODR was

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prepared by The Corradino Group (Corradino). The City negotiated extensively with Corradino for the remaining design, bid and award, and construction administration services, but was unable to achieve agreement on a reasonable fee. Because of the failure in reaching agreement after several unfruitful attempts and the amount of time spent in negotiations, the City decided to abandon the effort with Corradino and prepare to issue a new RFQ for the remaining services on the project. On September 8, 2004, the City Commission authorized the issuance of RFQ No. 41-03/04 to solicit qualifications from professional firms with the capability and experience to provide the remaining professional services required for this Project.

The Administration prepared the RFQ to solicit proposals to proceed with the project listed below.

#### NORTH SHORE NEIGHBORHOOD

The project consists of providing streetscape improvements within an allocated budget, following a priority list submitted by area residents to include: comprehensive landscaping and irrigation, traffic calming, sidewalks, street lighting, street resurfacing, swale enhancement, parking layout, and spot drainage improvements.

The North Shore neighborhood is bounded by 87th Terrace on the north, the Atlantic Ocean on the east, 63rd Street on the south and Indian Creek and Tatum Waterway on the west. The neighborhood is highly urbanized and densely populated with multifamily apartments and condominiums. The commercial district is located along Collins Avenue and 71st Street. These commercial streets were recently reconstructed; therefore, they are not expected to be included in the scope of this project.

#### ALLOCATED BUDGET

Water line and sanitary force main extension construction hard cost including contingency in the amount of \$3,521,849 and \$677,551 in soft cost are funded by Water & Sewer Bond. The total G.O. Bond allocation for above-ground construction hard cost including contingency in streetscape improvements for this neighborhood is \$3,400,490 and \$715,950 allocated for soft cost. An additional \$921,978 is available for construction hard cost including contingency and \$78,022 in soft cost for street improvements in the vicinity of Harding Avenue and 72nd Street from a H.U.D. Section 108 Loan. A Quality of Life Fund contribution for soft cost for this project is in the amount of \$43,190. The total available funding for this project is \$9,359,030. Not all of the total allocation will require design or construction documents.

#### **RFQ PROCESS**

On September 8, 2004, the City Commission authorized the issuance of an RFQ to solicit the qualifications from professional firms with the capability and experience to provide the restoration and enhancement of the North Shore neighborhood streets, consistent with

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identified needs. The proposed project will include streetscape work with restoration and enhancement of the neighborhood's street lighting, potable water, sanitary sewer, and spot drainage improvements.

RFQ No. 41-03/04 was issued on September 28, 2004 with an opening date of November 19, 2004. A pre-proposal conference to provide information to firms considering submitting a response was held on October 21, 2004. BidNet issued bid notices to 104 prospective proposers, resulting in 48 firms requesting RFQ packages, which resulted in the receipt of the following ten (10) proposals from:

- APCT Engineers;
- Beiswenger, Hoch and Associates, Inc.;
- Calvin, Giordano & Associates, Inc.;
- Chen and Associates;
- EAC Consulting, Inc.;
- H.J. Ross;
- R. J. Behar & Company, Inc.;
- RMPK Group, Inc.;
- Serralta, Rebull, Serig, Inc.; and
- URS.

The City Manager via Letter to Commission (LTC) No. 306-2004, appointed an Evaluation Committee ("the Committee") consisting of the following individuals:

- Margarita Cepeda, Executive Director, Hispanic Community Center (Committee Chair)
- Diana Susi, Owner, Happy Kids Daycare
- Randall Robinson, Executive Director, North Beach Development Corp.
- Daniel Veitia, Architect
- Joyce Meyers, Principal Planner, Planning Department
- Thomas Urriola, Acting Director, Housing and Community Development
- Ronnie Singer, Community Information Manager, CIP Office

On January 25, 2005, the Committee convened. The Committee was provided information in reference to the project by Keith Mizell, Senior Capital Projects Planner, CIP Office, and a representative from the Procurement Division.

Additionally, the Committee reviewed references secured by Procurement staff, and discussed the following RFQ evaluation criteria and weighted score, which was used to evaluate and rank the respondents:

- A. The experience, qualifications and (portfolio) of the Principal Firm (10 points).
- B. The experience, qualifications and (portfolio) of the Project Manager (15 points).
- C. The experience and qualifications of the professional personnel assigned to the Project Team (10 points).

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D. Willingness to meet time and budget requirements as demonstrated by past performance (5 points).

- E. Certified minority business enterprise participation (5 points). Either the Prime Consultant or the sub-Consultant team may qualify for proof of certification for minority business enterprise participation. Accepted minority business enterprise certifications include the Small Business Administration (SBA), State of Florida, or Miami-Dade County.
- F. Location (5 points).
- G. Recent, current, and projected workloads of the firms (5 points).
- H. The volume of work previously awarded to each firm by the City (15 points).
- I. Project Implementation Strategy to comply/meet with the expedited timeframe described in this RFQ and demonstrated successful similar projects (15 points).
- J. Demonstrated success in leading active collaborative stakeholder processes to achieve consensus on program and design in similar size and scope projects based on budget and size (15 points).

The Committee's consensus at the end of the meeting was to invite the top four (4) firms to provide a 15-minute presentation, followed by a 15-minute question and answer session. The four firms that were shortlisted were: APCT Engineers, Calvin Giordano & Associates, Inc., EAC Consulting, and URS.

Procurement staff coordinated and scheduled presentations for February 7, 2005. The Committee members convened on February 7, 2005, and were provided 15-minute presentations by all four (4) short listed firms.

After the firms' presentations, the Committee members conducted question and answer session, and deliberation, which resulted in the following ranking of firms:

Company Name		Margarita Cepeda	Diana Susi	Randall Robinson	Daniel Veitia	Joyce Meyers	Thomas Urriola	Ronnie Singer
APCT Engineers	(2)	88 (2)	100 (1)	91 (2)	87 (2)	86 (2)	84 (1)	91 (1)
Calvin Giordano & Ass Inc.	ociates, (1)	100 (1)	97 (2)	94 (1)	91 (1)	89 (1)	73 (2)	89 (2)
EAC Consulting	(3)	83 (3)	95 (4)	88 (4)	82 (3)	84 (3)	71 (3)	88 (3)
URS	(4)	82 (4)	96 (3)	90 (3)	81 (4)	68 (4)	73 (2)	80 (4)

As per Section 287.055, Florida Statutes, known as the Consultants' Competitive Negotiation Act (CCNA), the Committee ranked no less than the top three (3) firms as follows:

Calvin Giordano & Associates, Inc.

4-1st place votes = 4x1=4

 $3-2^{nd}$  place vote = 3x2-6

TOTAL = 10=Ranked 1st

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APTC Engineers  $3-1^{st} \text{ place votes} = 3x1=3$   $4-2^{nd} \text{ place vote} = 4x2=8$   $TOTAL = 11=\text{Ranked } 2^{nd}$ EAC Consulting  $5-3^{rd} \text{ place votes} = 5x3=15$   $2-4^{rd} \text{ place vote} = 2x4=8$   $TOTAL = 23=\text{Ranked } 3^{rd}$ 

The firm of Calvin Giordano & Associates, Inc. (CGA) was deemed to be the first ranked firm based on their experience and qualifications as well as their team. CGA possess a vast experience in the planning, design, permitting and construction administration of infrastructure redevelopment projects in South Florida.

CGA is a full service civil engineering firm providing engineering, planning, surveying, and landscape architecture service. CGA has been located in South Florida for over 67 years. Founded in 1937, the company started as a small two-person surveying firm and by the mid1970's, services expanded to include civil engineering. Today with 128 employees, CGA provides an even broader range of services, including current and comprehensive planning, permitting, land development and design, community character inventory analysis, infill development and design, engineering, surveying, landscape architecture, Geographic Information Systems (GIS), transportation engineering, environmental services, data technology, and construction administration and management.

CGA has focused their provision on municipal engineering and landscape architectural services for public sector clients as well as site designs and permitting for private sector clients. They have been able to develop excellent working relationships with many municipalities and governmental agencies such as:

- City of Sunny Isle Beach
- Florida Department of Transportation
- City of Weston
- City of Marathon
- Town of Davie
- Town of Lake Park
- City of Riviera Beach
- City of Miramar
- City of Pembroke Pines

CGA's team is comprised of two highly specialized, locally recognized firms: 1) EDM Engineering Solutions; and 2) Tierra, Inc. These firms have been selected to provide their expertise on specific items that have been identified by the City of Miami Beach and/or existing site conditions. EDM Engineering Solutions will provide utility coordination and Tierra, Inc. will provide Geotechnical Engineering Services.

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CGA's Team will offer the following to the City of Miami Beach:

- 67 years of professional experience in South Florida
- Assigned experienced staff who are able to meet the project demands and schedules within the required budget
- All team members have worked together before on successful project completions
- Past and present high profile project experience gathered through the continuous projects performed throughout South Florida
- Assist the City, as required, with public involvement events to build consensus and support for the project
- Develop realistic project schedule that meets the City's needs and includes sufficient time for reviews and in-house quality control procedures

# RELATED EXPERIENCE PROJECT MANAGER

#### James F. Thompson, PE

Mr. Thompson has extensive experience in the planning, design, permitting, and construction of water, wastewater, and drainage related projects for both municipal and private clients. His project management responsibilities includes projects with budgets exceeding \$100 million. His professional experience includes:

- North Andrews Gardens Neighborhood Improvement Project, Unincorporated Broward County, Florida
- Franklin Park Neighborhood Improvement Project, Unincorporated Broward County, Florida
- Washington Park Neighborhood Improvement Project, Unincorporated Broward County, Florida
- St. George West Neighborhood Improvement Project, Unincorporated Broward County, Florida
- Royal Palm Yacht and Country Club Area Drainage Improvements, Boca Raton, Florida
- Water and Sewer Master Plan, Office of Environmental Services, Broward County
- Key Stormwater Improvement Project, Lower Matecumbe, Islamorada, Florida
- Industrial Wastewater Improvement Program, Town of Davie, Florida
- Western-Eastern Shore Street Improvements, City of North Miami Beach, Florida

The following references were secured by the Procurement staff for McMahon Associates, Inc., they are follows:

Mr. Tom Good, City Project Manager Red Road Median Planting City of Miramar Miramar, Florida Commission Memo
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"CGA is highly qualified to perform landscape design services that is consistent with the scope of the work specifications. If specifications are unclear they will attempt to resolve to owner satisfaction."

Mr. Chris Russo, City Manager N.E. 172<sup>nd</sup> Street and North Bay Roadway Improvements City of Sunny Isle Beach Sunny Isle Beach, Florida

"Production and quality has been very good!"

Mr. John Flint, City Manager Weston Road Streetscape Improvements Weston, Florida

"Consultant met all budget requirements, additionally; the Consultant provided good quality work."

#### CONCLUSION

The City Manager concurs with the Evaluation Committee's recommendation and recommends that the Mayor and City Commission approve the ranking of firms, and authorize the Administration to enter into negotiations with the top-ranked firm of Calvin Giordano and Associates, Inc.; and should the Administration not be able to negotiate an agreement with the top ranked firm, authorizing the Administration to negotiate with second-ranked firm of APCT Engineers; and should the Administration not be able to negotiate an agreement with the second-ranked firm, further authorizing the Administration to negotiate with the third-ranked firm of EAC Consulting.

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RESOL	UTION	NO.	

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER PERTAINING TO THE RANKING OF QUALIFICATIONS RECEIVED PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 41-03/04, FOR URBAN DESIGN, LANSCAPE ARCHITECTURE, AND ENGINEERING SERVICES FOR DESIGN, AND CONSTRUCTION ADMINISTRATION SERVICES FOR STREETSCAPE AND UTILITY IMPROVEMENTS IN THE NORTH SHORE NEIGHBORHOOD; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH THE TOP-RANKED FIRM OF CALVIN, GIORDANO & ASSOCIATES, INC.; AND SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE AN AGREEMENT WITH THE TOP-RANKED FIRM, AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE SECOND-RANKED FIRM OF APCT ENGINEERS; AND SHOULD THE ADMINISTRATION NOT BE ABLE TO NEGOTIATE AN AGREEMENT WITH THE SECOND-RANKED FIRM, FURTHER AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH THE THIRD-RANKED FIRM OF EAC CONSULTING.

WHEREAS, on September 8, 2004, the City Commission authorized the issuance of RFQ No. 41-03/04 to solicit qualifications from professional firms with the capability and experience to provide design, bid and award, and construction administration services for the North Shore Neighborhood Project (the RFQ); and

**WHEREAS**, the RFQ was issued on September 28, 2004, with an opening date of November 19, 2004; and

**WHEREAS**, ten (10) proposals were received in response to the RFQ, by the following firms:

- APCT Engineers;
- Beiswenger, Hoch and Associates, Inc.;
- Calvin, Giordano & Associates, Inc.;
- Chen and Associates;
- EAC Consulting, Inc.;
- H. J. Ross;
- R. J. Behar & Company, Inc.;
- RMPK Group, Inc.;
- Serralta, Rebull, Serig, Inc.; and
- URS; and

**WHEREAS**, an Evaluation Committee was appointed by the City Manager via Letter to Commission (LTC) No. 306-2004, consisting of the following individuals:

Margarita Cepeda, Executive Director, Hispanic Community Center

(Committee Chair)

- Diana Susi, Owner, Happy Kids Daycare
- Randall Robinson, Executive Director, North Beach Development Corp.
- Daniel Veitia, Architect
- Joyce Meyers, Principal Planner, Planning Department
- Thomas Urriola, Acting Director, Housing and Community Development
- Ronnie Singer, Community Information Manager, CIP Office; and

WHEREAS, on January 25, 2005, the Evaluation Committee convened and discussed the qualifications and credentials of all ten firms, and consensus was to shortlist only the four (4) most qualified firms and invite the four firms to provide a 15-minute presentation, followed by a 15-minute question and answer session; and

**WHEREAS**, the Committee reconvened on February 7, 2005, for the second meeting; the Committee members discussed their individual ranking of all the firms and ranked the top three firms accordingly:

- First: Calvin, Giordano & Associates, Inc.;
- Second: APTC Engineers;
- Third: EAC Consulting; and

WHEREAS, the City Manager has reviewed the Evaluation Committee's recommendation, and recommends that the Mayor and City Commission accept the Committee's recommendation, relative to the ranking of firms pursuant to the RFQ and would recommend that the Administration enter into negotiations with the first-ranked firm of Calvin, Giordano & Associates, Inc.; if unsuccessful, negotiate with the second-ranked firm of APTC Engineers; and, if unsuccessful, negotiate with the third-ranked firm of EAC Consulting.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND THE CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission accept the recommendation of the City Manager pertaining to the ranking of firms pursuant to RFQ No. 41-03/04, and authorize the Administration to enter into negotiations with the top-ranked firm of Calvin, Giordano & Associates, Inc.; should the Administration not be able to negotiate an agreement with the top-ranked firm, authorize the Administration not be able to negotiate an agreement with the second-ranked firm, authorize the Administration to negotiate with the third-ranked firm of EAC Consulting.

	PASSED and ADOPTED this	day of, 2005.
ATTEST:		MAYOR
CITY CLER	<b>K</b>	APPROVED AS TO

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City Attorney Date

& FOR EXECUTION